

Message

From: Lucero, Adele [Lucero.Adele@epa.gov]
Sent: 7/9/2018 7:29:57 PM
To: Shea, Valois [Shea.Valois@epa.gov]
Subject: RE: how about Thursday, August 16, 10:00 – 11:00 am?

I rescheduled for 10:30...Darcy had a weekly at 10....but to confirm I scheduled the meeting from 10:30-11:30 on Thursday 8/16...Thanks Adele

From: Shea, Valois
Sent: Monday, July 9, 2018 1:27 PM
To: Lucero, Adele <Lucero.Adele@epa.gov>
Subject: RE: how about Thursday, August 16, 10:00 – 11:00 am?

Thanks! I realized that it is my Outlook calendar that had not caught up to me moving so far in the future. It populated itself a few minutes after I sent you the message. It looks like most people will be able to make it.

Valois

Valois Shea
U.S. EPA Region 8
MailCode: 8WP-SUI
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Fax: (303) 312-6741
Email: shea.valois@epa.gov

From: Lucero, Adele
Sent: Monday, July 9, 2018 1:18 PM
To: Shea, Valois <Shea.Valois@epa.gov>
Subject: RE: how about Thursday, August 16, 10:00 – 11:00 am?

I will make sure most will be available and reschedule....Thanks Adele

From: Shea, Valois
Sent: Monday, July 9, 2018 1:15 PM
To: Lucero, Adele <Lucero.Adele@epa.gov>
Subject: RE: how about Thursday, August 16, 10:00 – 11:00 am?

Let's try Thursday, August 16, 10:00 – 11:00 am.
That is so far out, no one has anything on their calendars!

Valois

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From: Lucero, Adele
Sent: Monday, July 9, 2018 1:08 PM
To: Shea, Valois <Shea.Valois@epa.gov>
Subject: RE: I would like to schedule a briefing with Darcy on Tuesday, July 31, 1:00 - 2:00 pm

Valois...

I scheduled your meeting and Darcy informed she will be out on the 31st...would it be alright to schedule the first week of Aug....Thanks Adele

From: Shea, Valois
Sent: Monday, July 9, 2018 12:03 PM
To: Lucero, Adele <Lucero.Adele@epa.gov>
Subject: I would like to schedule a briefing with Darcy on Tuesday, July 31, 1:00 - 2:00 pm

Hi Adele,

I would like to schedule a briefing with Darcy on Tuesday, July 31, 1:00 - 2:00 pm, please. The topic will be Dewey-Burdock NHPA and EJ. Here is the invite list:

O'Connor, Darcy <oconnor.darcy@epa.gov>; Bohan, Suzanne <bohan.suzanne@epa.gov>; Matsumoto, Kimi <Matsumoto.Kimi@epa.gov>; Belille, Jean <Belille.Jean@epa.gov>; Darling, Corbin <Darling.Corbin@epa.gov>; Bahrman, Sarah <Bahrman.Sarah@epa.gov>; Minter, Douglas <Minter.Douglas@epa.gov>; Boydston, Michael <Boydston.Michael@epa.gov>; Chin, Lucita <chin.lucita@epa.gov>; Denawa, Mai <Denawa.Mai@epa.gov>; Barroso, Parks <barroso.parks@epa.gov>; Logan, Paul <Logan.Paul@epa.gov>; Varilek, Kimberly <Varilek.Kimberly@epa.gov>

A couple of people will not be able to make it, but I would still like to include them in the invite so they know about it. I gave Beth Archer, who schedules Suzanne Bohan's calendar, a heads-up so she is ready to receive the invite and accept on Suzanne's behalf.

Thanks very much for your help with this!

Valois

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